

candidates for part-time officer for the village. He also informed the board of different police trainings that are now required. He stated that many are hands on, not online training as in the past.

Part-time office employee Debbie Niles said that everything is going well in the part-time office position.

President Bruce Dowdy opened a letter he received from Treasurer Christine Lerch. In the letter, she resigned her position as Treasurer. Christine stated she has enjoyed acting as treasurer, but due to work and family demands, she has chosen to step away from the position. A discussion was then made to offer the position to part-time office employee Debbie Niles.

President Dowdy asked the board if they had any questions for the staff. No questions were asked.

Chairman David Blakeman had sent a wage increase spreadsheet to the board with different scenarios of possible wage increases. Board members looked up the cost of living increase, and after much discussion, decided a 3% increase would be an appropriate amount for the staff. There was also a discussion of benefits. President Dowdy advised the board there were not any employees currently covered by healthcare insurance.

The updated hourly wages are as follows:

Jake Heberling - \$ 32.09
Rex Wheeler - \$ 22.66
James Lupton - \$ 22.66
Travis Peden - \$ 30.75
Kyle Corriveau - \$18.54
Kari Scott - \$22.52
Debbie Niles – (Part-Time employee \$19.31)
Debbie Niles (Treasurer & Part Time - \$21.29)

Mayor - \$275/Month
Clerk - \$275/Month
Treasurer - \$125/Month
Zoning Officer - \$500/Year

A discussion was had regarding the wages of the trustees, mayor, treasurer, zoning officer, and village clerk. The board felt that Village Clerk Jill Gilpin went above and beyond in her position and should receive a wage increase. After some discussion, the board agreed on a \$25 monthly wage increase for the village clerk position, raising her salary from \$250 a month, to \$275 a month.

Mayor Dowdy and all board members declined a pay increase at this time.

Further discussion was held regarding the treasurer position. Employee Debbie Niles has always performed the treasurer duties for 17 years since she started employment with the village, although she was not the actual treasurer. The board asked her how much time she estimated was spent weekly on treasurer duties. She stated 10-15 hours per week, depending on what week of the month it is. After some discussion of the best way to handle the wage for treasurer, they opted to keep the treasurer salary as is and increase the salary of Debbie Niles to cover the treasurer position.

Debbie Niles questioned the board on vacation time for incoming Office Manager Kari Scott. Although she is officially just now going full time, she has been employed part-time for 6 years. The board will discuss the situation and decide if a change needs to be made to the employee policy.

With no further business coming before the Board, a motion was made by Bailey, seconded by Callan, to adjourn the meeting at 7:30 p.m. Motion passed by all "Yea" votes.

APPROVED:

Bruce Dowdy, Village President

ATTEST:

Jill Gilpin, Village Clerk